

NOTIFICATION OF A MANIFEST QUANTITY WORKPLACE (MQW)

This is an approved form for compliance with regulation 348 of the Work Health and Safety Regulations 2012. Before completing this form, please read the explanatory notes on page 5

A. Reason for Notification

- This is a new notification for a manifest quantity workplace (MQW)
- This is a further notification, i.e an amendment of an existing manifest quantity workplace (MQW) previously notified
- Hazardous chemicals are no longer stored in excess of manifest quantities

B. Details of Person Conducting Business or Undertaking (PCBU)

Registered Name

Trading Name

Contact Name

ABN ACN

Business Entity (Please Tick One)

- Company Partnership Trust Sole Trader Other

Street Address Suburb State Post Code

Postal Address Suburb State Post Code

Email Address (if any) Website (if any)

Phone Fax

Mobile

C. Details of Workplace

Provide details of workplace to which this notification relates

Street Address Suburb State Post Code

Description of primary business activity

Description of activities relating to the hazardous chemicals in this notification

Is the facility staffed? YES NO If YES Hours per day Days per week

Maximum number of people present at facility any one time on a normal working day (including contractors)

D. Previous Occupier Details

If workplace has previously notified as a MQW, provide details of most recent previous occupier (if known)

Registered Name

Trading Name

ABN ACN

E. Quantities of Hazardous Chemicals: Manifest Quantity Workplace(MQW)

Description of Hazardous Chemical	Equivalent Dangerous Goods (Guide Only)		Manifest Quantity	Workplace Quantity	
	Class	Packaging Group			
Flammable Gases	Category 1	2.1 (Except Aerosols)	5000L		
Gases Under Pressure	With acute toxicity, categories 1,2,3 or 4	2.3	500L		
	With skin corrosion categories 1A, 1B or 1C	2.3/8	500L		
	Aerosols	2.1 & 2.2	10,000L		
	Not Elsewhere specified in this table	2.2 & 2.2/5.1	10,000L		
Flammable Liquids	Category 1	3	I	500L	
	Category 2	3	II	2,500L	
	Category 3	3	III	10,000L	
	Total of categories 1,2 &3 where individual quantities not exceeded	Total Class 3	I,II,III	10,000L	
	Category 4	Combustible liquids (FP _≤ 93°C)		100,000L	
Self-reactive substances	Type A	GTDTBT		50kg or L	
	Type B	4.1		500kg or L	
	Type C to F	4.1		2,500kg or L	
Flammable Solids	Category 1	4.1	II	2,500kg	
	Category 2	4.1	III	10,000kg	
	Total of self-reactive substances type B-F & flammable solids categories 1-2 where individual quantities not exceeded	Total Class 4.1	II,III	10,000kg or L	
Pyrophoric liquids or solids	Category 1	4.2	I	500kg or L	
	Category 1	4.2	II	2,500kg or L	
Self-heating substances and mixtures	Category 2	4.2	III	10,000kg or L	
	Total of pyrophoric liquids or solids category 1 & self-heating substances and mixtures categories 1-2 where individual quantities not exceeded	Total Class 4.2	I,II,III	10,000kg or L	

Description of Hazardous Chemical	Equivalent Dangerous Goods (Guide Only)		Manifest Quantity	Workplace Quantity	
	Class	Packaging Group			
Substances which in contact with water emit flammable gas	Category 1	4.3	I	500kg or L	
	Category 2	4.3	II	2,500kg or L	
	Category 3	4.3	III	10,000kg or L	
	Total of categories 1, 2, 3 where individual quantities not exceeded	Total Class 4.3	I,II,III	10,000kg or L	
Oxidising Liquids or Solids	Category 1	5.1	I	500kg or L	
	Category 2	5.1	II	2,500kg or L	
	Category 3	5.1	III	10,000kg or L	
	Total of categories 1, 2, 3 where individual quantities not exceeded	Total Class 5.1	I,II,III	10,000kg or L	
Organic Peroxides	Type A	GTDTBT		500kg or L	
	Type B	5.2		500kg or L	
	Type C-F	5.2		2,500kg or L	
	Total of type B & C-F where individual quantities not exceeded	Total Class 5.2		2,500kg or L	
Acute Toxicity	Category 1	6.1	I	500kg or L	
	Category 2	6.1	II	2,500kg or L	
	Category 3	6.1	III	10,000kg or L	
	Total of categories 1, 2, 3 where individual quantities not exceeded	Total Class 6.1	I,II,III	10,000kg or L	
Skin Corrosion	Category 1A	8	I	500kg or L	
	Category 1B	8	II	2,500kg or L	
	Category 1C	8	III	10,000kg or L	
Corrosive to Metals	Category 1	8	III	10,000kg or L	
	Total of Skin Corrosion categories A1,B1 & C1 & Corrosive Metals category 1 where individual quantities not exceeded	Total Class 8	I,II,III	10,000kg or L	
Unstable Explosives	GTDTBT		50kg or L		
Total of Self-reactive substances Type A, Organic Peroxides Type A or Unstable Explosives where individual quantities not exceeded	GTDTBT		50kg or L		

* GTDTBT: Goods too dangerous to be transported.

F. Declaration by Notifier

Full Name

Holding the position of (job title)

In (Registered name of organisation)

At (Business address or location)

I hereby declare that:

The information in this notification is true and correct to the best of my knowledge.

For body corporate notifiers, I have authority from the body corporate to complete and submit this notification.

I consent to WorkSafe Tasmania making enquiries and exchanging with WHS regulators in other states or territories or the commonwealth regarding any matter relevant to this notification.

Signature:

G. Manifest to be supplied

This refers to the manifest or amended manifest, which meets requirements set out in Schedule 12 of the WH&S Regulations. An example of a compliant manifest is shown on page 6 of this form, which must include:

- The name of PCBU
- The address of your workplace
- The date the manifest was last amended/prepared
- Business and after hours contact numbers for two people who can be contacted if there is a notifiable incident at the workplace
- Details of hazardous chemicals in bulk storage and containers (including tanks)
- Details of packaged hazardous chemicals (including LP Gas cylinders)
- The direction of true north
- Scale to size ruler
- The PID Number and GDA 94 coordinate location from www.thelist.tas.gov.au
- The main entrance and other places of entry
- Essential site services, including fire hose reels, extinguishers and isolation points for fuel and power
- All drains on the site
- A legend of symbols and codes used in the plan
- The nature of the occupancy of adjoining sites or premises
- Where the manifest is kept

H. How to Lodge This Form

- Complete all relevant sections of this form
- Attach a copy of Manifest
- Payment of the prescribed fee \$158.00 (please refer to Section I)

I. Method of Payment

Payment of prescribed fee can be made at any Service Tasmania outlet or Mail payment (Cheque/Credit Card) to WorkSafe Tasmania PO Box 56, Rosny Park TAS 7018

Credit Card Payment

Master Card

Visa

Credit Card Number

Expiry

Card Holders Name

Amount

Signature

Phone

J. Explanatory Notes

The Work Health and Safety Regulations 2012 provides for the notification of Schedule 11 hazardous chemicals to WorkSafe Tasmania.

Notification of Schedule 11 hazardous chemicals provides risk based information to WorkSafe Tasmania so it can apply resources and target compliance and enforcement actions to areas of greatest risk to health and safety.

A person conducting a business or undertaking (PCBU) at the workplace must notify WorkSafe Tasmania when:

- A quantity of a Schedule 11 hazardous chemical or group of Schedule 11 hazardous chemicals exceeding the manifest quantity is used, handled or stored or is to be used, handled or stored at the workplace [Regulation 348 (1)]
- After the Schedule 11 hazardous chemical or group of schedule 11 hazardous chemicals is no longer used, stored or handled at the workplace it is not likely to be used, handled or stored at the workplace in the future [Regulation 348 (4)].

Manifest quantity in relation to Schedule 11 hazardous chemicals means the quantity referred to in Schedule 11, table 11.1 column 5 of the WHS Regulation for that hazardous chemical.

WorkSafe Tasmania may request further information in relation to notification and the PCBU

Notification to WorkSafe Tasmania is required under Regulation 348 (2):

- Immediately after it is known that the schedule 11 hazardous chemical or Schedule 11 group of hazardous chemicals is to be first used, handled or stored or at least 14 days before that first use (whichever is earlier)
- Immediately after it is known that there will be a significant change in the risk of using, handling or storing the Schedule 11 hazardous chemicals at the workplace or at least 14 days before the change (whichever is the earliest)
- As soon as practicable after the Schedule 11 hazardous chemical or group of Schedule 11 hazardous chemicals is no longer used, stored or handled or likely to be used, handled or stored at the workplace in future.

Further advisory information is available from www.worksafe.tas.gov.au or by calling the WorkSafe Tasmania Helpline on 1300 366 322.

Privacy Compliance Statement

The personal information you provide in this notification will be used by WorkSafe Tasmania for that purpose and may be used for other purposes permitted by the Work Health and Safety Act 2012 and associated laws.

Your personal information may be disclosed to contractors or agents or WorkSafe Tasmania, law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it.

This information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by you on request to this Department. You may be charged a fee for this service.

Department of Justice

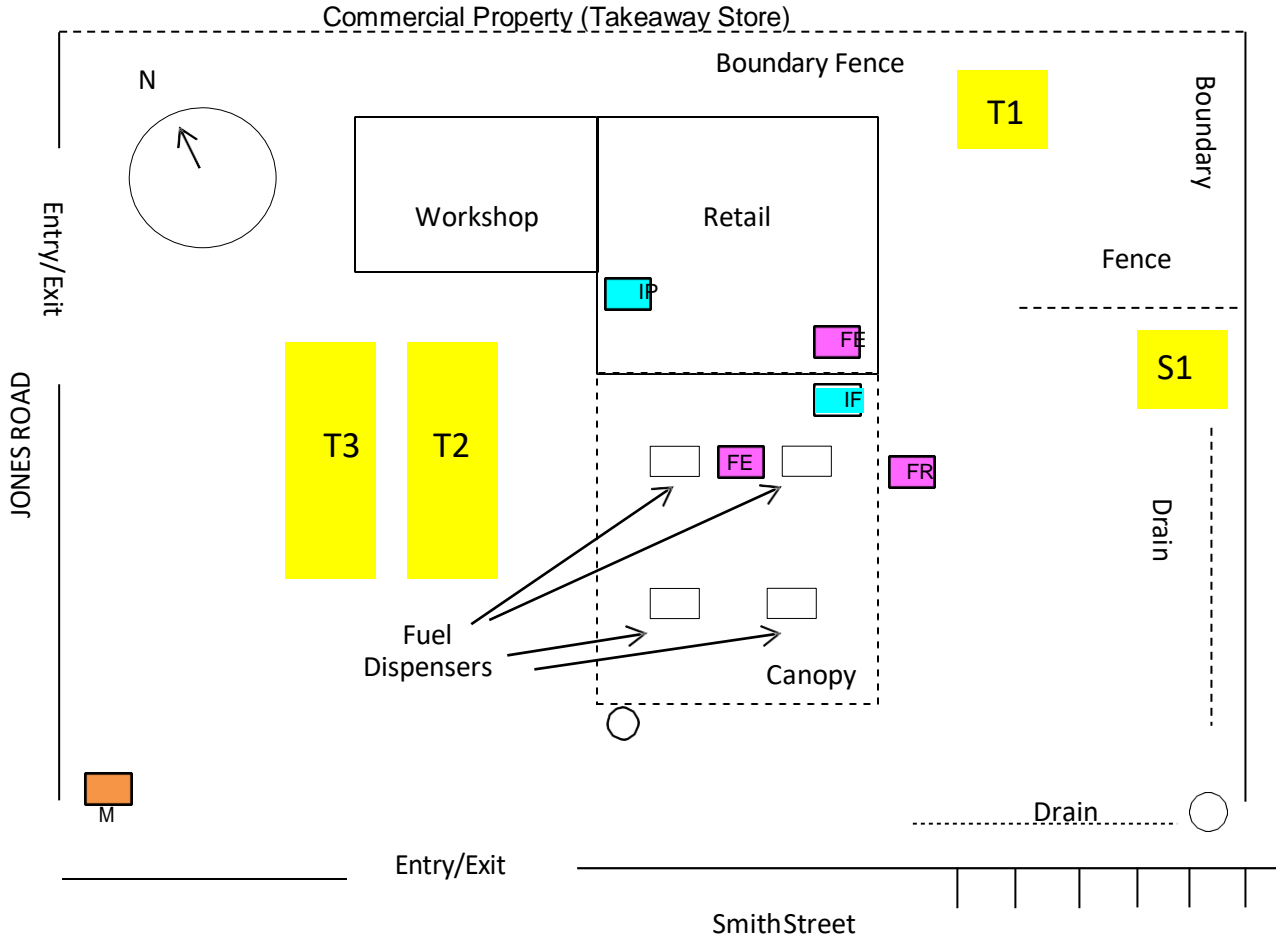
WorkSafe Tasmania

PO Box 56, Rosny Park TAS 7018

Phone: (in Tasmania) 1300 366 322; Outside Tasmania – 03 6166 4600 Fax 03 6173 0206

Email: wstinfo@justice.tas.gov.au Website www.worksafe.tas.gov.au

SCHEDULE 12 MANIFEST



LEGEND

- Fire Extinguisher FE Isolation – Power IP
- Fire Hose Reel FR Manifest M
- Isolation – Fuel IF Storm Water

PCBU Super Servo Centre
Address 181 Smith Street, Bothwell Tasmania 7030

PID 6574121
GDA 94 MGA 55 500627 E 530768 N

EMERGENCY CONTACTS

Name	Position	Contact No.
John Smith	Owner	B/H 03 6222 5421 A/H 0419 122 222
Ken Jones	Manager	B/H 03 6221 2102 A/H 0410 120 000

HAZARDOUS CHEMICALS (BULK)

Tank Id No.	Proper Shipping Name	Class	Sub Risks	UN No.	PG	Capacity
T1	LP Gas	2.1	n/a	1075	n/a	8,000 L vertical tank 6.4 m diameter
T2	Diesel	Combustible Liquid	n/a	n/a	n/a	20,500 L underground tank
T3	Petrol	3	n/a	1203	II	22,000 L Underground tank

HAZARDOUS CHEMICALS (PACKAGED)

Store ID No.	Class	Sub Risks	UN No.	PG	Largest quantity
S1	2.1	n/a	1075	n/a	500 L

Print Size: A3
 Date Prepared: 11/9/2013
 Manifest ID: SSCMAN01