

Simple Risk Assessment Template – COVID-19 Transmission

Workplace location:	My Salon
Name of person conducting assessment:	Brad
Date:	Dec 2021

Transmission Source / Risk Factor	Assess the Risk Likelihood From Table "A"	Assess the Risk Consequence From Table "B"	Gross Risk Rating From Table "C"	Mitigating Controls	Re-assess the Risk Likelihood From Table "A"	Re-assess the Risk Consequence From Table "B"	Net Risk Rating From Table "C"
Describe the transmission?	What is the likelihood of even occurring?	What is the consequence should the event occur?	This is the level of risks with no controls applied	List the controls you will implement to mitigate the risk identified	Has the application of controls influenced the likelihood?	Has the application of controls reduced the impact?	This is the actual level of risks
Workers come to workplace with COVID-19	High	High	High	Primary Controls <ul style="list-style-type: none"> Stay home if unwell Vaccination of Workers Information Training and Instruction to workers Secondary Controls <ul style="list-style-type: none"> Hygiene Factors Cleaning Record of entry / contact tracing Ventilation in the Workplace Case and Outbreak Management Managing Physical Distance Density Requirements 	Low	Low	Low

Customers come to workplace with COVID-19	High	High	High	<p>Primary Controls</p> <ul style="list-style-type: none"> Stay home if unwell Vaccination of Workers Managing Physical Distance <p>Secondary Controls</p> <ul style="list-style-type: none"> Hygiene Factors Cleaning Record of entry / contract tracing Ventilation in the Workplace Case and Outbreak Management Density Requirements Information Training and Instruction to workers 	Moderate	Low	Moderate
Visitors / Suppliers come to workplace with COVID-19	High	High	High	<p>Primary Controls</p> <ul style="list-style-type: none"> Stay home if unwell Vaccination of Workers Managing Physical Distance <p>Secondary Controls</p> <ul style="list-style-type: none"> Hygiene Factors Cleaning Record of entry / contract tracing Ventilation in the Workplace Case and Outbreak Management Density Requirements Information Training and Instruction to workers 	Moderate	Low	Moderate
Need for close contact with customers	High	High	High	<p>Primary Controls</p> <ul style="list-style-type: none"> Wearing of masks when physical distancing not achievable Stay home if unwell Vaccination of Workers <p>Secondary Controls</p> <ul style="list-style-type: none"> Record of entry / contract tracing Ventilation in the Workplace Case and Outbreak Management 	Low	Moderate	Moderate

Vulnerable workers in the workplace	High	High	High	<p>Primary Controls</p> <ul style="list-style-type: none"> • Stay home if unwell • Vaccination of Workers • Wearing of masks when physical distancing not achievable <p>Secondary Controls</p> <ul style="list-style-type: none"> • Hygiene Factors • Cleaning • Record of entry / contract tracing • Ventilation in the Workplace • Case and Outbreak Management • Managing Physical Distance • Density Requirements • Information Training and Instruction to workers 	Moderate	High	High
Unvaccinated workers in the workplace	High	High	High	<p>Primary Controls</p> <ul style="list-style-type: none"> • Stay home if unwell • Vaccination of Workers • Wearing of masks when physical distancing not achievable <p>Secondary Controls</p> <ul style="list-style-type: none"> • Hygiene Factors • Cleaning • Record of entry / contract tracing • Ventilation in the Workplace • Case and Outbreak Management • Managing Physical Distance • Density Requirements • Information Training and Instruction to workers 	Moderate	Moderate	High

Workers need to isolate quarantine	High	High	High	Primary Controls <ul style="list-style-type: none"> • Stay home if unwell • Vaccination of Workers • Wearing of masks when physical distancing not achievable • Hygiene Factors • Cleaning • Record of entry / contract tracing • Ventilation in the Workplace • Case and Outbreak Management • Managing Physical Distance • Density Requirements • Information Training and Instruction to workers 	Low	High	Moderate

Table “A”

Likelihood Definitions	
Low	Probability of work activities / other factors causing MINIMAL transmission
Moderate	Probability of work activities / other factors causing SOME transmission
High	Probability of work activities / other factors causing SIGNIFICANT transmission

Table “B”

Consequence Definitions	
Low	MINIMAL impact to your business / workers if transmission occurred
Moderate	SOME impact to your business / workers if transmission occurred
High	SIGNIFICANT impact to your business / workers if transmission occurred

Table “C”

Risk Matrix	Low	Moderate	High
Low	Low	Moderate	Moderate
Moderate	Low	Moderate	High
High	Moderate	High	High