

Template Asbestos Removal Control Plan (AR2)

As required under the Work Health and Safety Regulations 2012
Regulation 464 - Asbestos Removal Control Plan

(Prepared with reference to the Code of Practice - How to Safely Remove Asbestos CPI 13)

Prepared by

Date

Asbestos Licence Holder

Licence Number

For ACM removal at (address)

ON behalf of (client)

IDENTIFICATION (see Appendix A of the code of practice How to Safely Remove Asbestos)

Regulation 425 requires an asbestos register to be prepared and maintained for all workplace buildings that were constructed prior to 31 December 2003. Removalists must access the register as part of the planning for removal. Registers must be revised and updated following any asbestos removal work. Registers are not required for residential buildings.

Has the asbestos register been sighted?

Yes

No

Flat Asbestos Cement Sheet

Corrugated Asbestos Cement Sheet

Formed Asbestos Cement products

Lagging

Millboard

Textile

Loose Fill

Sprayed Insulation

Quantity/volume of ACM to be removed (square metres)

Condition of ACM to be removed? (Tick)

Good Condition

Painted

Unsealed

Slightly Weathered

Significant

Weathering

Minor Breakages

Extensive Breakages

Fire Damaged

Additional Details

Location

Indoors

Outdoors but protected

Outdoors and exposed to weather

Enclosed in ducts

Belowground in trenches

Additional Details

PREPARATION

CONSULTATION (see Section 1.1)

Will be undertaken with the following persons at any business and workplace where ACM removal takes place:

The Client

The occupying employer

Their employees

The Principal

An employee safety committee or ESR

Other contractors on site

Neighbouring businesses

Other Authority

Consultation continued:

Will be undertaken with the following neighbouring property owners, including domestic properties prior to any ACM removal.

Property addresses

CONTROL:

Person supervising asbestos removal is

Their direct contact number is

TIMING OF REMOVAL WORK:

Planned start date

Intended completion date

EMERGENCY PLANNING:

First aid officer on site is

Emergency contact details are maintained on site:

 Yes No

All site workers are trained in emergency response:

 Yes No

The following emergency response equipment is held on site (provide details)

The following have been identified as potential emergency situations (provide details)

BOUNDARIES & BARRICADES: (see Sections 317 & 4.2)

The Asbestos work area will be (define the area involved)

it will be defined by the following signage (type and locations) and barricade (type & location):

The Asbestos removal site will be (define the area involved)

it will be defined by the following signage (type and locations) and barricade (type & location)

CONTROL OF HAZARDS (Electrical safety, Confined Spaces, Falling from one level to another, Heat Stress, Others) (see Section 4.1)

The following safety issues have been identified during the planning for ACM removal:

The following actions will be initiated to control those safety issues (provide additional pages as necessary)

PERSONAL PROTECTIVE EQUIPMENT (see Section 4.5)

The following PPE is required and will be supplied and worn at all times throughout the ACM removal process:

All workers wearing a negative pressure respirator will be clean shaven Yes No
if not the following respiratory protection will be provided:

REMOVAL

AIR MONITORING PROGRAM (See Sections 3.11 & 3.12)

if no air monitoring required please provide reasons below

The following air monitoring will be conducted:

Background monitoring before removal	Number & frequency of testing	<input style="width: 95%;" type="text"/>
Control monitoring during removal	Number & frequency of testing	<input style="width: 95%;" type="text"/>
Exposure monitoring during removal	Number & frequency of testing	<input style="width: 95%;" type="text"/>
Clearance monitoring following removal	Number & frequency of testing	<input style="width: 95%;" type="text"/>

Details of the Licensed Asbestos Assessor engaged to plan and conduct air monitoring:

Name	Assessor Licence Number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Contact details

ON SITE MANAGEMENT OF REMOVED ACM

Removed ACM will be held on site for more than one working day Yes No

If yes, detail how the ACM will be stored including the type of storage containers to be used and the dedicated location for stored ACM within the removal area

REMOVAL METHOD (See Sections 4.3, 5.0, 6.0 & 7.0)

Detail the planned methodology for removing the ACM, this must accord with the Code of Practice: How to Safely Remove Asbestos:

Visual Clearances: Following licensed asbestos removal work a visual clearance inspection must be conducted and a clearance certificate issued prior to re-occupancy by unprotected workers. Where the removal work involved friable asbestos that inspection must be undertaken by a Licensed Asbestos Assessor. Where the removal work involved non-friable asbestos that inspection can be undertaken by either a licensed assessor or an independent competent person (see definitions of “independent” and “competent person” at Regulation 5 of the WH&S Regulations).

The following person will be engaged to undertake the visual clearance inspection on completion of the removal work:

Name (Competent Person)

Name (Licensed Asbestos Assessor)

Their contact details

TOOLS & EQUIPMENT (see Section 4.4)

Warning: high speed abrasive power or pneumatic tools such as angle grinders, sanders, saws and high speed drills must never be used when removing ACM.

The following tools and equipment will be used during the removal of ACM:

Hand Tools (detail)

Powered equipment (detail)

Spray equipment (detail)

Vacuuming equipment : All vacuuming equipment used in asbestos removal must be constructed according to the referenced appliance standard and be rated to filter Dusts of Class H (high hazard) “**capable of filtering carcinogenic dusts**”. Electrical appliance standard AS/NZS 60335.2.69: Annex AA states: Class H vacuums shall be subjected to an annual technical inspection by the manufacturer or an instructed person, the annual inspection is to include a filtration efficiency test as detailed in figure AA.6.

Vacuum Cleaner Details (see Section 4.4)

Make

Model

Last Test Date

Make

Model

Last Test Date

Maintenance of equipment:

All tools and equipment used in the removal of ACM are inspected before all removal work and inspected and cleaned following all removal work and at least once every 7 days when in continuous use. Yes No

ENCAPSULATING FOR ACM REMOVAL (see Section 5)

Complete encapsulation of the work area is required: Yes No

The enclosure will be constructed as follows: (provide an overview of the size, shape and construction method to be used for the enclosure) (provide additional pages as necessary)

The following negative pressure exhaust equipment will be used in conjunction with the enclosure:

Make	Model	Rating

Make	Model	Rating

Other details

Smoke testing of the enclosure will be conducted prior to use and at the following intervals to confirm the integrity of the enclosure, records of these tests will be developed and maintained:

Frequency of testing

Person responsible for conducting and recording of testing

DECONTAMINATION UNITS: (see Section 4.6)

The following details outline the decontamination unit that will be interconnected with the enclosure:

OTHER CONTROL MEASURES:

The following additional controls will be enacted to ensure asbestos containment within the designated asbestos work area:

DECONTAMINATION (see Section 4.6)

ACM REMOVAL AREA

The following decontamination methods will be applied to the removal area:

EQUIPMENT, TOOLS & PLANT

The following decontamination methods will be applied to the tools, equipment and plant:

SOIL

The following decontamination methods will be applied to the soil in the removal area:

PERSONAL DECONTAMINATION

The following personal decontamination procedures will be applied to all workers engaged in the removal work:

RECYCLING

Is any recycling planned for materials that previously had ACM attached: Yes No

Detail the procedures for ensuring all recyclable materials will be decontaminated prior to reuse or disposal:

DISPOSAL OF WASTE (see Section 4.8)

PROPOSED DISPOSAL SITE IS

COMPANY ENGAGED TO TRANSPORT WASTE

CONTROLLED WASTE HANDLERS REGISTRATION NUMBER

UPON COMPLETION SEND COPY OF PLAN AND RELATED DOCUMENTS TO:

I. CLIENT